

Date posted: May 2018
Job Title: Trainee accountant
Reporting to: Manager & Partner
Hours of work: Full time
Location: Billericay, Essex



About Us

Mudd Partners LLP is a firm of Chartered Accountants and Business Advisers providing a full range of accounting and business advisory services to a diverse range of corporates, owner managed businesses and private clients across the South East of England. We are a single location practice based in Billericay, Essex with six partners and approximately 25 staff.

Job description

We seek an ambitious trainee accountant to join our growing team of excellent professionals.

A personable manner is essential, as is diligence and bundles of enthusiasm!

Your routine will include the preparation of statutory and management accounts for a mixed and varied portfolio of clients up to £10m turnover.

The role is ideally suited to someone that wishes to gain exposure to a greater variety of clients and take on more responsibility as they progress through their professional examinations.

Main Duties

- ✓ Preparation of statutory and management accounts
- ✓ Preparation of tax computations
- ✓ Some preparation of CIS and VAT Returns (for a select range of clients only)
- ✓ Liaise with HMRC as and when required
- ✓ Ad hoc assignments
- ✓ Assist clients with software migration in readiness for MTD.

Skills and Experience

- ✓ Currently studying towards your ACA or ACCA qualification.
- ✓ To have minimum of two years' experience in general practice.
- ✓ To be proficient at using prominent accounting software such as Sage, Xero and Quickbooks.
- ✓ Knowledge of Iris Accountancy suite is an advantage but not essential.

Remuneration package and benefits

- ✓ Competitive salary, subject to relevant skills and experience.
- ✓ Excellent study arrangements (we are an approved training practice)
- ✓ Advanced software training will be provided where required.

To Apply

To be considered for this role, please send your CV to Mark Wright (email markwright@mudd.co.uk)

We welcome like minded and talented individuals so if you do not currently meet the above criteria but feel that you can add value to our business in other areas then we would be pleased to receive your CV with an explanation to that effect.